



AA Safety Group Ltd

Director: Tanya Andrews

Signed: *Tanya Andrews*

Date: 10th June 2023

Review Date: 9th June 2024

Conflict of Interest Policy

This conflict-of-interest policy outlines the procedures for employees and consultants of the company to maintain the independence and integrity of the service we provide and avoid potential conflicts of interests including the promotion of any other services or companies providing a health and safety consultancy, training or advisory service.

All staff will receive an induction that includes this policy and the essential requirements to avoid a conflict of interest in the provision of the service and any consultancy or advisory services provided by other consultancies. This conflict-of-interest policy prevents the Director and any staff from benefitting directly or indirectly from referrals or influence that generates business provided by other safety consultancies.

The Director will ensure, as part of his role, the interests of the company are maintained at all times and the integrity, professionalism and impartiality of the certification issued.

Assessments and the processing of the certification will not be subject to influences from other companies and the services they provide.

Equally, we will not recommend the services of any other companies to clients or members who use the service where this could benefit third parties or the company directly or indirectly.

- We will require anyone undertaking works with us whether an employee or consultant / assessor to disclose a potential conflict of interest.
- We will review this policy annually and our process for reviewing potential conflicts of interest periodically as and when situations arise

- We will implement a disciplinary procedure for actions for violating the policy
- A disclosure statement that's signed by all board members, staff members, and other key personnel each year Including all the relevant information in your policy will help address any conflicts before they arise.